

राजस्थान सरकार

Government of Rajasthan

निदेशालय, खान एवं भू विज्ञान विभाग

Directorate of Mines & Geology

खनिज भवन, उदयपुर - 313 001/Khanij Bhawan, Udaipur-313 001

दूरभाष - Phones : (0294) - 2415091-95 Exten. फेक्स/Fax : (0294)-2410526

e-mail - po.mg@rajasthan.gov.in

क्रमांक:- निदे/प-5(13)2017-18/565

उदयपुर, दिनांक:- 2/01/2018


खुली निविदा सूचना संख्या 9/2017-18

विभागीय लेबोरेट्री हेतु निम्नलिखित सामान क्रय करने हेतु मोहरबन्द खुली निविदायें आमन्त्रित की जाती हैं ।

क्र० सं०	विवरण	अनुमानित लागत (लाखों में)	बिड सिक्करीटी राशि	निविदा प्रपत्र शुल्क
1.	प्रयोगशाला उपयोग हेतु केमिकल, फिल्टर पेपर, ग्लास वेयर एवं होट प्लेट्स इत्यादि सामान	2.50	5,000/-	200/-

शर्त:-

- 1- निविदा का पूर्ण विवरण विभागीय वेबसाईट www.mines.rajasthan.gov.in एवं राज्य सरकार की वेबसाईट <http://sppp.rajasthan.gov.in> पर देखा जा सकता है ।
- 2- निविदा निर्धारित निविदा प्रपत्र में ही प्रस्तुत किया जाना आवश्यक होगा, अन्यथा अस्वीकार कर दी जावेगी । निविदा प्रपत्र (मय शर्त) इस कार्यालय से निविदा शुल्क (नॉन रिफण्डेबल) 200/- रु० नकद/डिमाण्ड ड्राफ्ट या बैंकर्स चेक अतिरिक्त निदेशक (प्रशासन), खान एवं भू विज्ञान विभाग, राजस्थान, उदयपुर के नाम पर जमा करा कर प्राप्त किये जा सकते हैं । निविदायें दिनांक 22.01.2018 की दोपहर 1 बजे तक निदेशालय के कमरा नम्बर 236 में उपस्थित होकर प्राप्त की जा सकती हैं । निविदा प्रपत्र जिस नाम से जारी किये जायेंगे उसी के द्वारा प्रस्तुत किये जा सकेंगे । विभागीय वेबसाईट www.mines.rajasthan.gov.in से डाऊनलोड कर प्राप्त की जा सकती है, जिसके लिए निविदा शुल्क हेतु राशि रु० 200/- का डिमाण्ड ड्राफ्ट/ बैंकर चेक निविदा प्रपत्र के साथ संलग्न करना होगा ।
- 3- निविदायें दिनांक 23.01.2018 की प्रातः 11.00 बजे तक निदेशालय के कमरा नम्बर 236 में जमा करवायी जा सकेगी । देरी से प्राप्त निविदाओं पर किसी भी प्रकार से विचार नहीं किया जावेगा । निविदायें दिनांक 23.01.2018 को सायः 4.00 बजे उपस्थित निविदादाताओं/उनके अधिकृत प्रतिनिधियों के समक्ष खोली जायेगी ।


अतिरिक्त निदेशक
(खान-मुख्यालय)

निदेशालय, खान एवं भू विज्ञान विभाग

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निविदा प्रपत्र

1. निविदा संख्या :- 9/2017-18
2. निविदादाता का नाम एवं पता
मैसर्स.....

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मैं/हम निम्नानुसार निविदा दरे प्रस्तुत करता हूँ/करते हैं।

S. No.	Name of article	Approximate qty. required in unit	Specification (tick or write)	Quoted Rates
1	Ammonia Solution 25%	30X2.5 liter	LR/Purified/pure/ ACS/Emplura/Emparta	
2	Ammonium chloride	30X500 gm	LR/Purified/pure/ ACS/Emplura/Emparta	
3	Hydrochloric acid 35%-38%	60X2.5 liter	LR/Purified/pure/ ACS/Emplura/Emparta	
4	Hydrofluoric acid 40%	15X500 ml	AR/GR/ ACS/Emplura/Emparta	
5	Ortho-phosphoric acid Minimum 88%	12X500 ml	AR/GR/ ACS/Emplura/Emparta	

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6	Percloric acid 70%	2X500 ml	AR/GR/ ACS/Emplura/Emparta	
7	E.D.T.A Di-sodium salt	4X100 gm	AR/GR/ ACS/Emplura/Emparta	
8	Mercuric chloride	2X100 gm	AR/GR/ ACS/Emplura/Emparta	
9	Absolute alcohol/Ethanol	2X500 ml	AR/GR/ ACS/Emplura/Emparta	
10	Acetone	2X500 ml	AR/GR/ ACS/Emplura/Emparta	
11	pH indicator 1-10	4X5 gm	pH 1-10	
12	pH roll 1-10	4X1 roll	pH 1-10	
13	P & R Indicator	4X5 gm	AR/GR/ ACS/Emplura/Emparta	
14	Sodium Cabonate	4X500gm	AR/GR/ ACS/Emplura/Emparta	
15	Sodium Hydroxide (pellets)	20X500 gm	AR/GR/ ACS/Emplura/Emparta	
16	Hydrochloric acid (commercial)	5X5 liter	Commercial	
17	Sodium bi carbonate	2X500 gm	AR/GR/ ACS/Emplura/Emparta	
18	Barium chloride	3X500 gm	AR/GR/ ACS/Emplura/Emparta	
19	Acetic acid	2X500 ml	AR/GR/ ACS/Emplura/Emparta	
20	Stannous Chloride	5X100gm	AR/GR/ ACS/Emplura/Emparta	
21	Hydrogen Peroxide solution 30%	4X500 ml	AR/GR/ ACS/Emplura/Emparta	
22	Citric acid Anhydrous	1X500 gm	AR/GR/ ACS/Emplura/Emparta	
23	Boric acid	1X500 gm	AR/GR/ ACS/Emplura/Emparta	
24	Glycerol	2X500 ml	AR/GR/ ACS/Emplura/Emparta	
25	Isobuty Methyl Ketone 99%	3X500 ml	AR/GR/ ACS/Emplura/Emparta	

Handwritten signature

26	Filter paper No.1	50 Packet	11 cm dia. each packet content 100 circles	
27	Filter paper No.4	50 Packet	11 cm dia. each packet content 100 circles	
28	Filter paper No.40	12 Packet	11 cm dia. each packet content 100 circles	
29	Beaker low form with spout 100 cc	10 No.	Borosilicate glass	
30	Beaker low form with spout 500 cc	10 No.	Borosilicate glass	
31	Beaker low form with spout 1000 cc	10 No.	Borosilicate glass	
32	Automatic burette 25cc	5 No.	Borosilicate glass	
33	Simple funnel 7.5 cm. dia.	30 No.	Borosilicate glass	
34	V.M. crucible with lid	24 No.	Pure vitreous silica Height:38mm Dida:25mm	
35	Conical Flask graduated 250 ml	100 No.	Borosilicate glass	
36	R.D. bottle 25 ml	5 No.	Borosilicate glass	
37	Beaker Low With spout 250cc	60 No.	Borosilicate glass	
38	Burette 25ml	8 No.	Borosilicate glass	
40	Pipettes 5 ml Volumetric	5 No.	Borosilicate glass	
41	Pipette 1 ml Volumetric	5 No.	Borosilicate glass	
42	Measuring Flask 1000 ml	2 No.	Borosilicate glass	

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43	Measuring Flask 2000ml	2 No.	Borosilicate glass	
45	Pitette 10 ml volumetric	5 No.	Borosilicate glass	
47	Tong	12 No.	standard	
48	Hot Plate Rectangular	2 No.	Max. surface area 45 X 60X15cm Auto temp:control system temp. up to 300° c, 3kw to work on 220/230 volts, single phase with three cord copper wire/cast iron top.	
49	Hot Plate(Small round)	2 No.	1Kw. 1Phase, 230 Volts size 20.5-21 cm dia and with cord	

Note:-

1-Suppliers must mention the batch no. of each packet of filter paper in the bills required for online verification to confirm originality of filter paper .

2-For chemical, glassware and hot plate the manufacturer of the article must be ISO-9001-2015 certified for quality management practice.

नोट :-

(i) बिड सिक्युरिटी राशि रू०..... का डी.डी./बैंकर्स चेक संख्या..... दि०..... संलग्न है।

(ii) अन्य संलग्न दस्तावेजों का विवरण निम्नानुसार है।

- 1.....
- 2.....
- 3.....
- 4.....

हस्ताक्षर निविदादाता

Directorate of Mines & Geology

खनिज भवन, उदयपुर - 313 001/Khanij Bhawan, Udaipur-313 001

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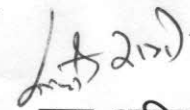
e-mail - po.mg@rajasthan.gov.in

निविदादाताओं के लिये आवश्यक निर्देश

1. निविदादाता निविदा भरने से पहले निविदा प्रपत्र को सावधानी पूर्वक पढ़ लें।
2. निविदा फार्म सही तरीके से प्रत्येक कॉलम की पूर्ति करते हुये भरा जाये किसी प्रकार की ओवर राइटिंग नहीं की जाये। निविदायें अंक और शब्दों दोनों में भरनी अनिवार्य हैं। अपूर्ण निविदा तथा सशर्त निविदायें स्वीकार नहीं की जायेगी। निविदा फॉर्म एवं उसके साथ संलग्न प्रत्येक दस्तावेज के प्रत्येक पृष्ठ पर निविदादाता को सहमति स्वरूप हस्ताक्षर करने अनिवार्य हैं।
3. सामान की सप्लाई/कार्य निविदा प्रपत्र तथा कार्यादेश में दिये गये स्पेशिफिकेशन के अनुसार करना होगा।
4. नवीनतम सेल्स टेक्स क्लीयरेन्स प्रमाण-पत्र एवं जी.एस.टी. पंजीकरण प्रमाण-पत्र संलग्न करने होंगे।
5. निविदा में दर्शाई गई क़य की जाने वाली सामग्री की मात्रा अनुमानित है। करार की तिथी से दूर एक वर्ष के लिये मान्य होगी एवं विभागीय आवश्यकतानुसार क़यादेश जारी किये जायेंगे जोकि अनुमानित मात्रा से कम या ज्यादा हो सकती है।
6. निविदा प्राप्त करने की अंतिम तिथी को अवकाश होने पर आगामी कार्य दिवस के नियत समय तक निविदा ली जायेगी। यदि निविदा खोलने की तिथी को अवकाश होता है तो आगामी कार्य दिवस के नियत समय पर निविदा खोली जायेगी।
7. निविदा खोले जाने पर चयनित निविदादाता को कार्यादेश जारी होने पर शेष निविदादाताओं का उनके द्वारा जमा कराई गई बिड सिक्यूरिटी राशि लौटा दी जायेगी। चयनित निविदादाता को परफोर्मेंन्स सिक्यूरिटी निविदा राशि का 5 प्रतिशत जमा करानी होगी।
8. सफल बोलीदाता को ई.मेल/रजिस्ट्रीकृत डाक द्वारा सुचित किया जायेगा तथा 7 दिन में परफोर्मेंन्स सिक्यूरिटी एवं रु0500/-का नॉन ज्यूडिशियल स्टाम्प पेपर जमा करा कर एग्रीमेन्ट कराना होगा। उक्त में से कोई भी कार्यवाही करने में असफल रहने पर चयनित निविदादाता की बिड सिक्यूरिटी राशि जब्त कर ली जायेगी।
9. परफोर्मेंन्स सिक्यूरिटी निविदादाता द्वारा सफलता पूर्वक कार्य सम्पादन/सामान आपूर्ति कर दिये जाने पर एवं निविदा अवधि अथवा गारन्टी अवधि पूर्ण होने पर लौटाई जायेगी।

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10. सामान सप्लाई हेतु कय आदेश की दिनांक से 15 दिवस की अवधि में सामान की आपूर्ति करनी होगी। कयादेश में दी गई अवधि से विलम्ब पर सामान आपूर्ति/कार्य सम्पादन करने पर निम्न स्लेब के अनुसार विलम्ब शुल्क चार्ज कर भुगतान किया जायेगा।
- अ एक चौथाई कालावधि तक का विलम्ब — मूल्य का 2.5 प्रतिशत
- ब एक चौथाई कालावधि अधिक परन्तु आधी कालावधि तक का विलम्ब — मूल्य का 5 प्रतिशत
- स आधी कालावधि से अधिक परन्तु तीन चौथाई कालावधि तक का विलम्ब — मूल्य का 7.5 प्रतिशत
- द तीन चौथाई कालावधि से अधिक का विलम्ब — मूल्य का 10 प्रतिशत
11. सप्लायर द्वारा सामान आपूर्ति के समय में वृद्धि चाहने के लिये सामान आपूर्ति की अंतिम तिथि से पूर्व निहित परिस्थितियों के वर्णन के साथ आवेदन करना होगा, परन्तु इस संबंध में विभाग का निर्णय अंतिम होगा।
12. सामान सप्लाई एवं बिल प्रस्तुत करने के पश्चात् सामान का निरीक्षण विभाग की निर्धारित कमेटी द्वारा किया जायेगा। कमेटी द्वारा सामान उपयुक्त पाये जाने पर भुगतान किया जायेगा एवं सामान में अथवा कार्य में कोई कमी पाये जाने पर सप्लायर को अपने खर्चे पर चेन्ज अथवा दुरस्त करना होगा।
13. विभाग न्यूनतम दर को मान्य करने हेतु बाध्य नहीं है तथा किसी टैंडर को अथवा टैंडर प्रोसेस को बिना कारण बताये रद्द करने हेतु अधिकृत होगा।
14. कोई अग्रिम भुगतान नहीं किया जायेगा तथा न ही किसी प्रकार का ब्याज दिया जायेगा।
15. निविदा सम्बन्धी समस्त कार्यवाही राजस्थान लोक उपापन के पारदर्शिता अधिनियम 2012 एवं नियम 2013 तथा सामान्य वित्तीय एवं लेखा नियमों के तहत की जा रही है। अतः इनके प्रावधान प्रभावी रहेंगे।
16. परिशिष्ट ए.बी.सी.डी. की प्रति संलग्न है जिसकी पूर्ति कर निविदा के साथ संलग्न करावें।
17. किसी प्रकार का विवाद होने पर क्षेत्राधिकार उदयपुर स्थित सिविल न्यायालयों का रहेगा।


क्रय अधिकारी

Annexure A : Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- a. have controlling partners/ shareholders in common; or
- b. receive or have received any direct or indirect subsidy from any of them; or
- c. have the same legal representative for purposes of the Bid; or
- d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Annexure B : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name :

Designation:

Address:

Doc1

Annexure C : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is Secretary Mines & Petroleum,

The designation and address of the Second Appellate Authority is Finance Department.

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

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(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

(6) Fee for filing appeal

(a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-

(i) hear all the parties to appeal present before him; and

(ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.

(d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

FORM No. 1
[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement
Act, 2012

Appeal No of

Before the (First/ Second Appellate Authority)

I. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against
and name and designation of the officer / authority
who passed the order (enclose copy), or a
statement of a decision, action or omission of
the Procuring Entity in contravention to the provisions
of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented
by a representative, the name and postal address
of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
..... (Supported by an
affidavit)

7. Prayer:

.....
.....

Place

Date

Appellant's Signature

Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

(i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.

(ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

(iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

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